



BALTAcTHAZ PROJECT KICK-OFF MEETING

Place: Hotel Bruninieks
Address: Bruninieku street 6, Riga, Latvia

4th February 2009

08:30	Registration of the participants
09:00	Opening of the meeting and welcome <i>Heidrun Fammner, BEF</i>
09:20	Introduction of project partners
10:15	Introduction of the BaltActHaz project <i>Kitty Kislenko, BEF-Estonia, Project manager</i>
10:30	<i>Coffee and snacks</i>
11:00	Introduction of project actions Action 1: BEF-EE Action 2, 3, 4: BEF-LT Action 5, 6: Hendrikson & Co
13:00	<i>Lunch break</i>
14:00	Action 7, 8: BEF-LV Action 9, 10: BEF-LV and BEF-EE Action 11, 12, 13: BEF-EE Discussion
15:00	<i>Coffee and snacks</i>

15:30	Project administration Budget <i>Heidrun Fammner, BEF</i> Contracts and reporting <i>Kai Klein, BEF-Estonia</i> External Monitoring Team <i>Inta Duce, EC external monitoring expert</i> Discussion
17:00	Closing of the day
19:00	Dinner

5th February 2009

09:00	Project management coaching
<i>10:30</i>	<i>Coffee and snacks</i>
11:00	Detailed planning of next steps
12:20	Conclusions and Evaluation
<i>12:30</i>	<i>End of the meeting</i>

13:30- 15.30	Content discussions on actions Meeting: planning on substance screening Participants: action leader BEF-LT, national laboratories: Estonian Environmental Research Centre, Latvian Institute for Aquatic Environment, Lithuanian Environmental protection Agency Meeting: planning on permitting actions Participants: action leader Hendrikson&Ko, permitting authorities: Latvian State Environmental service, Vilnius/Klaipeda/Siauliai Regional Environmental protection department Meeting: visibility and dissemination actions Participants: action leader BEF-EE, BEF-LV
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