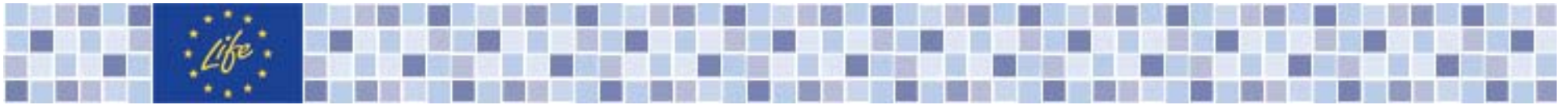


LIFE07 Kick-off Meeting



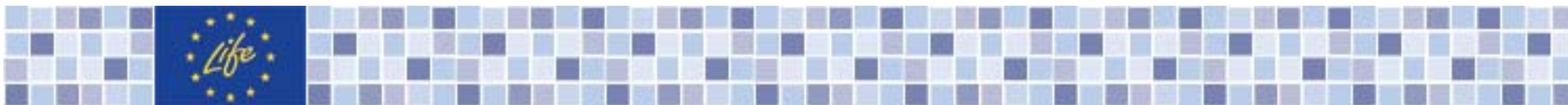
EC & Other LIFE Stakeholders

Roles & Responsibilities



Main Players in LIFE

- ✓ *The European Commission - DG ENV - LIFE Unit*
- ✓ National Environmental Authorities - NFPs
- ✓ *External contractors assisting the EC*
- ✓ Beneficiaries
- ✓ Other stakeholders



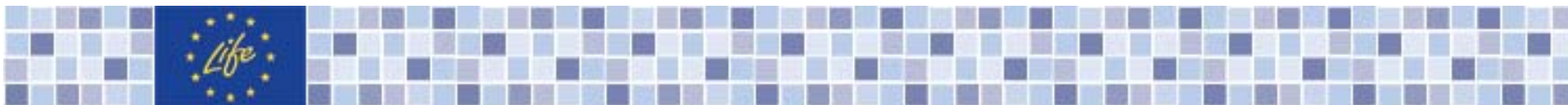
The LIFE Unit



The largest DG ENV Unit (44)

composed of :

- Head of Unit & Deputy HoU
- Technical and Financial Desk Officers
- Secretaries
- IT Manager



The LIFE Unit: “E4 Management”



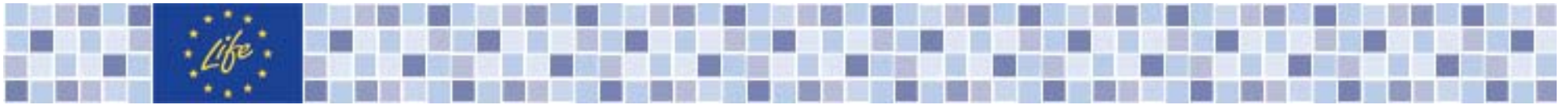
Philip Owen
Head of Unit
Authorizing Officer

Signs contracts, letters linked
to payment decisions



Joaquim Capitão
Deputy Head of Unit
Operational Verifier

Technical responsibility, signs
all other letters



The LIFE Unit: The Technical Desk Officers - TDOs

Manage a portfolio of around 40 projects

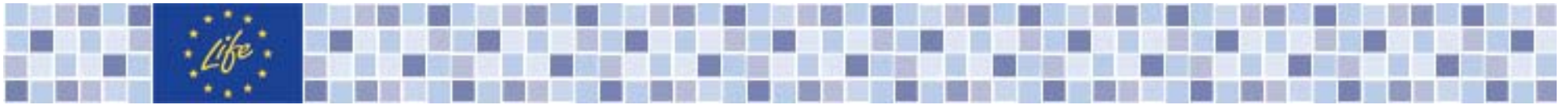
They deal with technical and administrative issues.

They visit projects once in their lifetime.

They are in regular contacts with the Monitoring Team & FDO

They undertake other horizontal tasks: e.g.

- evaluate proposals of each call
- liaise with other thematic Units or other DGs
- organize thematic conferences
- coordinate other external contractors
- ...



The LIFE Unit: The Financial Desk Officers - FDOs

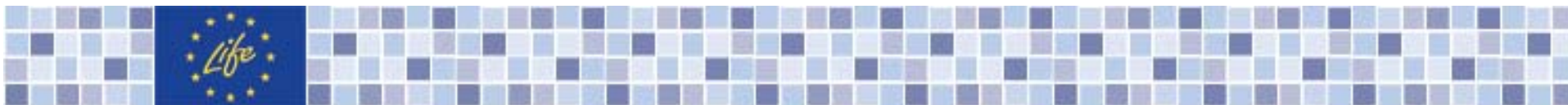
Manage a portfolio of around 60 projects

They deal with financial and administrative issues.

They visit projects once in their lifetime.

They are in regular contacts with the TDO and MoT.

They undertake other horizontal tasks.



The LIFE Unit: Your Desks

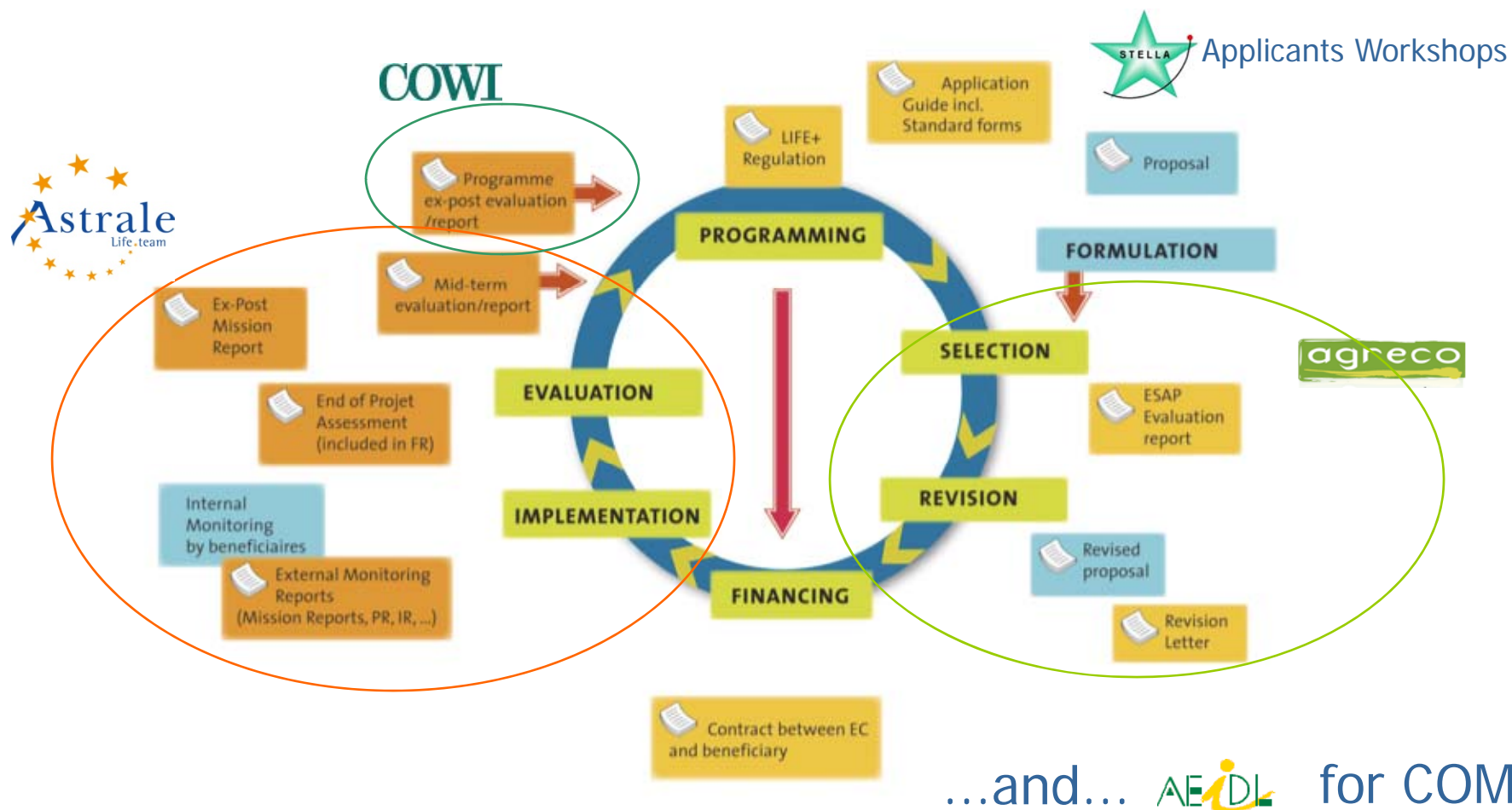


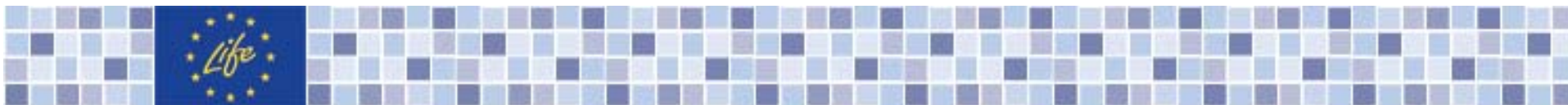
Aneta Gajda
Financial Desk Officer



Muriel Drukman
Technical Desk Officer

External Contractors assisting the LIFE Unit





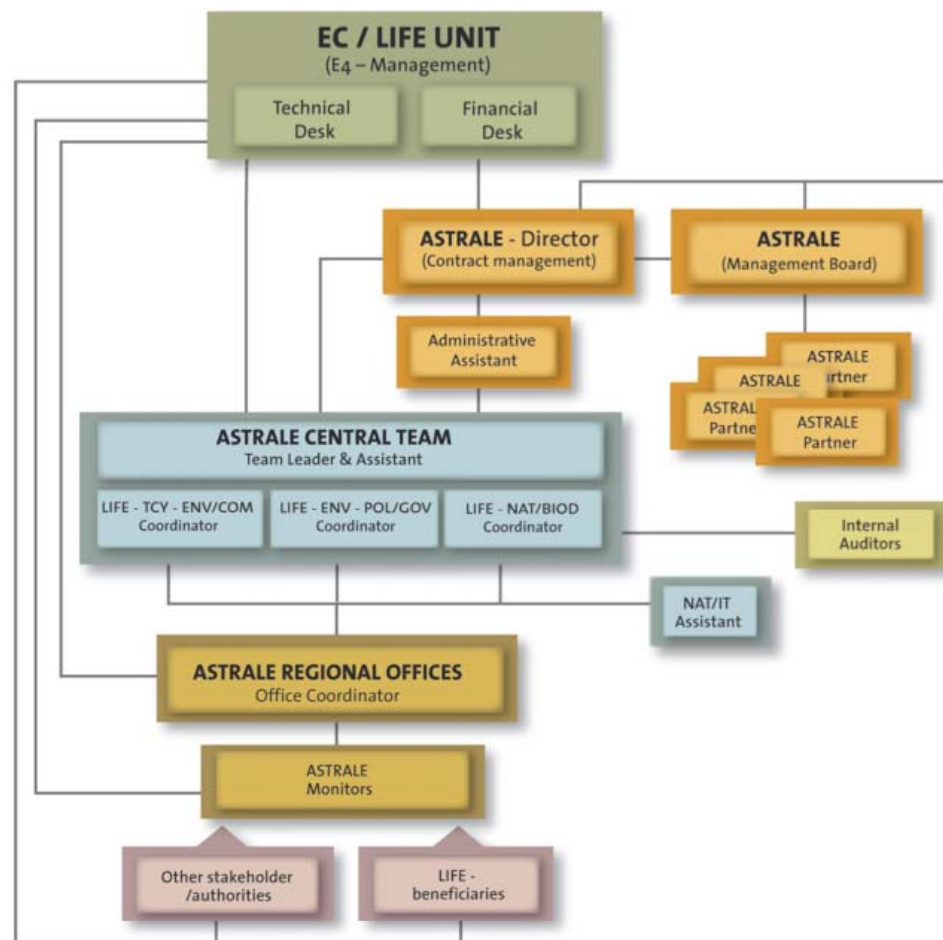
The Monitoring Team

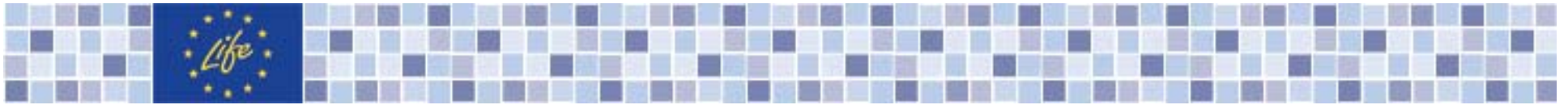
An EEIG composed of :

- 9 partner companies
- 9 regional offices
- a Brussels based coordination office
- a Torino based administrative office



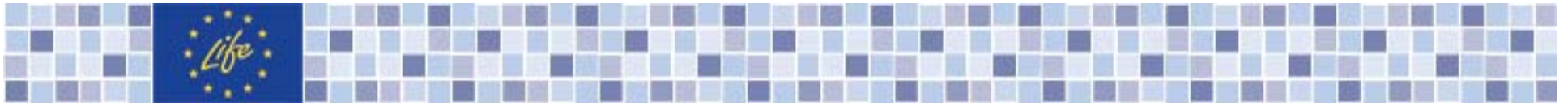
The Monitoring Team: Structure





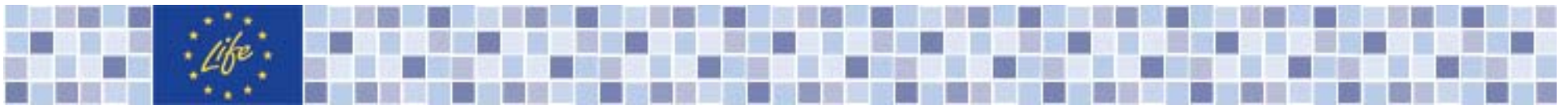
The Monitoring Team: Why ?

- Limited human resources at the LIFE Unit => too many projects for the Unit alone ... At the 2011 horizon, some 1000 projects are expected to be active
- LIFE projects cover a broad spectrum of themes
- The need for technical advises to evaluate project performances and output
- The need for a national/regional knowledge and physical presence



The Monitoring Team: Role ?

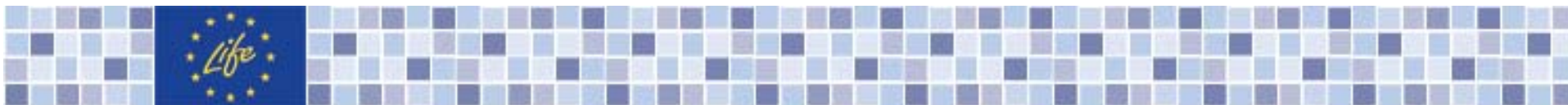
- ✓ Assistance to the LIFE Unit
- ✓ Advice to beneficiaries
- ✓ But not to make decisions on the Commission's behalf (art. 9.2 of CP) and not involved in the management of financial resources
- ✓ Bounded by a confidentiality and independence declaration



Monitoring and Assessment

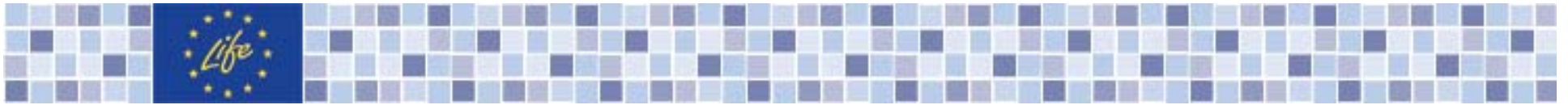
Monitoring is :

- ❖ An information gathering exercise based on
 - ⇒ Knowledge of project documentation, current status and general project environment
 - ⇒ Interviews with main stakeholders, to arrive at a
 - ⇒ Structured opinion on progress;
- ❖ A facilitator for good project management;
- ❖ A transparent exercise, whereby all parties are aware of project progress and difficulties (if any);
- ❖ A speedy and effective way of providing brief and informative reports;
- ❖ An overview of project implementation at a given point in time, which is carried out against a clear set of objective criteria.



Monitoring and Assessment

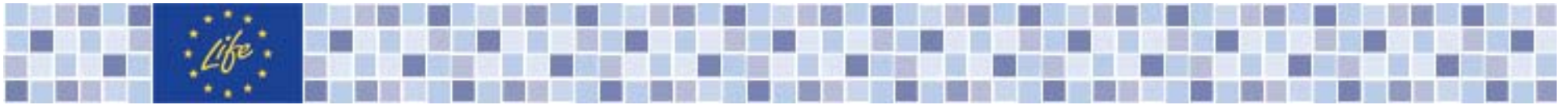




Monitoring and Assessment

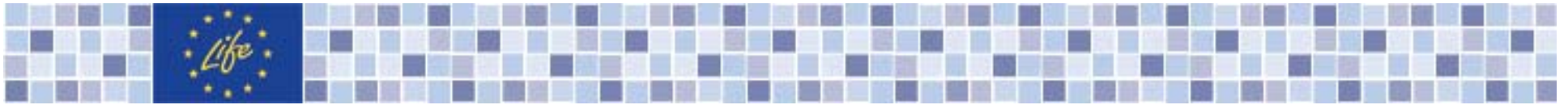
Includes:

- ✓ Report/output evaluations (IncR,PR,MTR,FR,...)
- ✓ Monthly reporting to EC on individual projects
- ✓ Visits to projects at least once a year
- ✓ Technical and on site verification
- ✓ CP compliance
- ✓ Ex-post monitoring missions (closed projects)



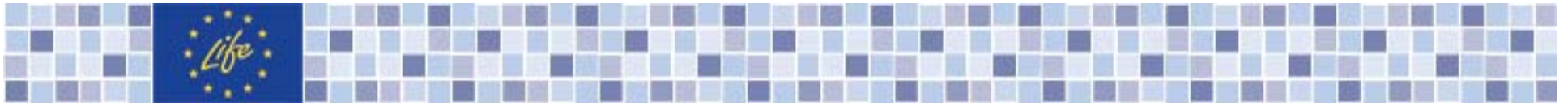
Support to LIFE Beneficiaries

- ✓ Assistance and advice to projects on reporting, Common Provisions appliance and other issues (e.g. Indicators for LIFE07 projects)
- ✓ MoT acts as a 'technical interface'
- ✓ encourages exchange of experiences and stimulate creation of thematic networks
- ✓ But are advisors - the Commission is NOT bound by MoT opinions!



Communication support

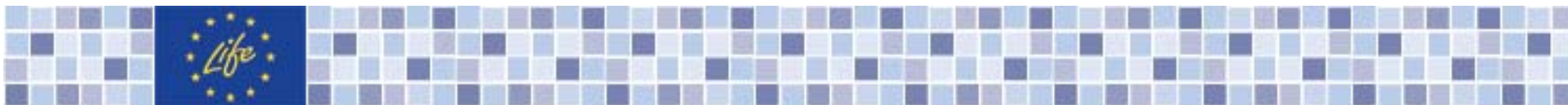
- ✓ Assessment of Communication compliance with CP and Proposal duties
- ✓ Assist in liaising with other LIFE projects with similar objectives/themes => thematic networks
- ✓ Liaise with Communication Team for a wider dissemination of project's information.
- ✓ Provides input for LIFE thematic brochures



Working with the Monitoring Team

- ✓ Always keep the Monitoring Team informed => contact them whenever you feel it is needed
- ✓ Always send one copy of everything that goes to the Commission to the Monitoring Team (see CP !)
- ✓ Send a draft copy of reports to the Monitoring Team

But note - the Monitoring Team provides support; their approval does not mean acceptance by the Commission services!



Your Monitor



Inta Dūce

See also: www.astrale.org